

Registration Tutorial

To begin you will need to register for an account – this can be done by entering the login page URL in your web browser (<u>https://live.facilibuildhub.com/Identity/</u><u>Account/Login?ReturnUrl=%2F</u>) then clicking on the "Sign Up" button at the bottom.

		CONTACT INFORMATION		
		First Name:	Last Name:	
Facili Build make it easy Plans & Pricing	First Name	Last Name		
Login your Company credentials	We offer competitive pricing,	Email:	Confirm Email:	
Email ID	unmatched by others in the industry. Learn more about our plans and how they can	Ex : dan@gmail.com	Ex : dan@gmail.com	
Password	address your specific project	Mobile Number:		
Remember me?	PLANS AND PRICING	Mobile No		
SIGN IN				
Forgot or Reset Password? Sign Up			AUTHEN	

Once you click on "sign up," you will be redirected to the registration page where you will be prompted to enter your contact information and authenticate your information via email. **NOTE:** As of September 2021, FaciliBuild HUB requires a private company domain to register with any email. Domains such as "gmail.com" or "yahoo.com" will not be accepted. This is subject to change in the future.



After authenticating your information, retrieve the OTP code from your email and enter in the authentication box and hit "Submit."

MY CONTACT COMPANY CONTACT INFORMATION	3 4 5 PLAN AGREEMENT RESET PASSWORD
First Name:	Last Name:
Greg	Williams
Email:	Confirm Email:
gw@mycompanyemail.com	gw@mycompanyemail.com
555-5555	Check your email ! We've sent a confirmation code to your email id. Enter it to confirm match it.
	Enter Code Number: 94268305 9:58 Resend
eg, Iratulations! Your OTP Code is:	PREVIOUS SUBMIT
8305	

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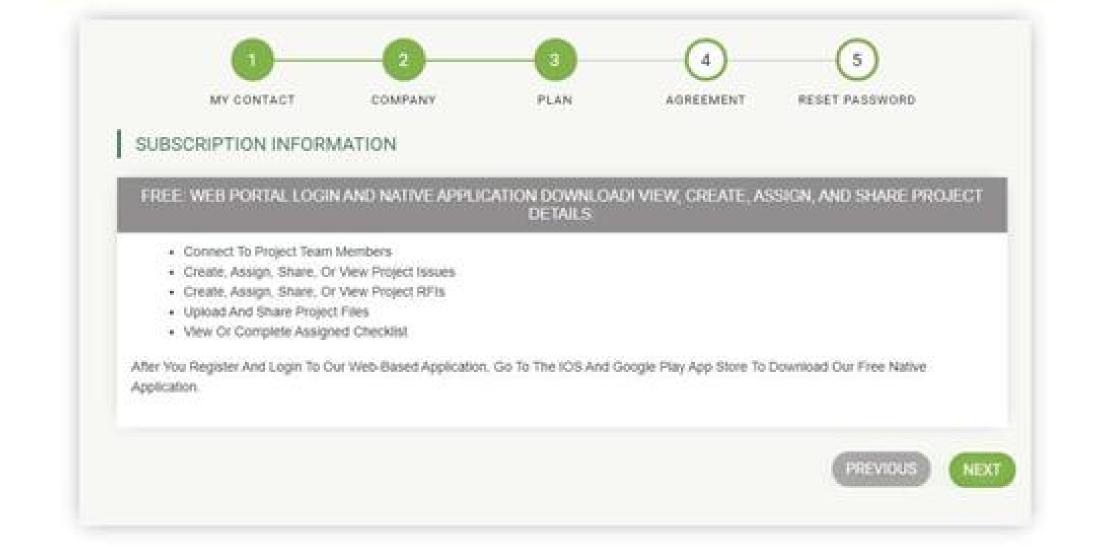
> Office Of

2 If you are the first registrant in your company, you will be asked to fill out your company information. Once complete, click on the "Next" button. (All future company registrations will skip steps 2 & 3.)

MY CONTACT	COMPANY		J AN	AGREEMENT	RESET PASSWORD	
				AGREEMENT		
GANIZATION INFORM	MATION					
any Name			Function			
npany Name			Select			÷
Address			City			
et Address			City			
			Zip			
ct		1.4	Zip			
Number						
ce Number						
					PREVIOUS	NEXT



3 During registration we only offer the "free" plan. We provide details of what this offers. Just click "next" to move to the next step (you can always upgrade your account inside the application).



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1. DEFINITIONS

1. Authorized User

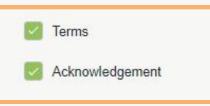
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PREVIOUS



5 Create your password. (Requires 1 special character, 1 capital letter, and 1 number and must be less than 12 characters in length.)



	MY CONTACT	AGREEMENT	RESET PASSWORD	
PASSWORD RESET				
New Password:			Please store your below credentials in secure place.	
Confirm Password				
Show Password				
			SUBMIT	

6 You will now be redirected to your login page. Your email will be saved, so just enter the password you just created to get logged in.

